



GALWAY CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION MEETING  
**MINUTES**

Thursday, November 12, 2015  
6:30 PM – High School Library

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### CALL TO ORDER

Board President Melodye Eldeen called the meeting to order at 6:00 PM in the High School Conference Room.

### BOARD MEMBERS PRESENT

Melodye Eldeen, Linda Jackowski, Dennis Schaperjahn, Joan Slagle  
Anita Crawford (arrived later in the meeting following executive session)

BOARD MEMBERS ABSENT - Jay Anderson, Thomas Rumsey

### EXECUTIVE SESSION

Motion was made by Dennis Schaperjahn, second by Linda Jackowski to move into executive session at 6:00 PM for a specific personnel matter and GTA contract negotiations.  
All voted aye to approve the motion. Motion passed. 4-Yes 0-No

### REGULAR SESSION

Motion was made by Dennis Schaperjahn, second by Joan Slagle to move out of executive session and into regular session in the High School Library at 6:37 PM.  
All voted aye to approve the motion. Motion passed. 4-Yes 0-No

Anita Crawford, Board Member, arrived at this point in the meeting.

OTHERS PRESENT – Shannon C. Shine, Superintendent of Schools; Michael Healey, Jr./Sr. High School Principal; Brita Donovan, Director of Curriculum, Instruction and Assessments; Michelle McDougall, Elementary School Principal; Jennifer Hall, Director of Pupil Personnel Services; Lucas LaBarre, Dean of Students/Athletic Director, Galway School students, Galway School employees and members of the community.

ADDITIONS/REVISIONS TO THE AGENDA – none

### PRESENTATIONS

An Eagles Media Center (EMC<sup>3</sup>) and Tec-smart presentation took place. Students provided very valuable insight on what each is about and shared their enthusiasm of the education they are receiving with those in attendance.

PUBLIC COMMENT ON AGENDA ITEMS - None

DISTRICT COMPONENT UPDATES - None

## BOARD OF EDUCATION COMMITTEE REPORTS

*Facilities Committee* – The committee continues work on a potential Capital Improvement Project. Residents are invited to participate in the District's third Capital Project Community Forum on to be held on December 2<sup>nd</sup> from 6-7 PM in the Auditorium. The Board of Education would like community input as they gather information, ideas, and concerns in the categories of health, safety, accessibility, infrastructure, district improvements, and energy saving measures. Everyone's comments from each of the forums will be collected and brought to the Facilities Committee for discussion and consideration. Prior forums took place on October 1<sup>st</sup> and November 3<sup>rd</sup> where the Board listened to some good suggestions for improving educational space, allocating areas for storage, and fixing infrastructure. To see what questions, suggestions, and concerns were brought up at the community forums the community can visit the District's website at [www.galwaycsd.org](http://www.galwaycsd.org). Once this information gathering phase is complete, the Facilities Committee will evaluate the community's input and make a comprehensive recommendation to the Board of Education of how to address the needs of the facility. It is anticipated that if the Board wants to move forward with a Capital Improvement Project, the months of January-March will be spent honing the scope of the project and identifying estimated costs and aid ratios. Residents can expect to receive additional communication from the district as the process moves forward, as well as specific dates and locations for additional stakeholder input. As capital projects take quite some time to receive state approval and to put out construction bids, it is anticipated that a public vote (referendum) may take place at the same time as the regular school budget vote on May 17, 2016. If the community supports the project, construction would tentatively begin in the summer of 2017.

*Policy Committee* – The committee continues to work on the multi-year process of reviewing all Board policies. Several policies were presented to the Board for discussion and a first reading later in the meeting.

## SUPERINTENDENT'S REPORT

Mr. Shine will forward surveys from district families of students being homeschooled and attending private/parochial schools for review at the next meeting. Mr. Shine shared a book he read that was given to him by the PTSA. PTSA suggested that he share it with the Board if they are interested in reading it. Melodye Eldeen thanked PTSA and will pass the book along once she is done reading it.

## PERSONNEL

Motion Dennis Schaperjahn, Second Anita Crawford to approve the following appointment:

Shauna Sitts who is Professionally Certified in the Business and Marketing area (issued 9/1/10), and who has previously attained tenure and had an APPR rating of Highly Effective or Effective in her final year of prior tenured service is hereby appointed to the position of Business Teacher in the tenure area of Business Education-General for a probationary period commencing on November 16, 2015 – November 15, 2018. She will be placed on Step M3 of the GTA salary schedule - \$46,421/year pro-rated.

In order to be eligible for tenure, individuals receiving a probationary appointment as a classroom teacher must receive annual composite or overall APPR ratings of Highly Effective or Effective in at least three of the four preceding years. If the individual received a rating of Ineffective in the final year of the probationary period, (he or she) will not be eligible for tenure at that time.

All voted aye to approve the motion. 5 – YES 0 – NO Motion Passed

## APPROVAL OF CONSENT AGENDA

Motion Linda Jackowski, Second Anita Crawford to accept the following Consent Agenda:

CONSENT AGENDA			
FINANCIAL REPORTS / BOARD MEETING MINUTES			
November 5, 2015	Budget Status Report		
October 22, 2015	Board Meeting Minutes		
APPOINTMENTS			
NAME	DESCRIPTION	RATE OF PAY	EFFECTIVE DATE
George Simkins	Appointment to the position of Groundskeeper for a one year probationary period effective 9/21/15 – 9/20/16.	\$14.75/hour	09/21/15
Trisha Smith	Long-Term Substitute Business Teacher	Step M1 \$45,516/year Pro-rated	09/01/15–11/20/15
Christopher Kirvin	7 <sup>th</sup> Grade Girls' Modified Basketball Coach	Level B8 \$2,700/year	11/16/15
Scott Smith	7 <sup>th</sup> Grade Boys' Modified Basketball Coach	Level A1 \$1,800/year	11/16/15
Jeanine Flinton	After School ELA/Math & Homework Lab	\$42/hour	10/23/15
Allison Leonardo	"	"	11/02/15
Kristin Mars	"	"	11/02/15
Abigail McAvery	"	"	11/02/15
Joshua Schaperjahn	"	"	11/13/15
Christin Sickels	"	"	11/02/15

All voted aye to approve the motion except for Dennis Schaperjahn who abstained from voting.

4 – YES 0 – NO 1 - ABSTAINED Motion Passed

A board member asked if coaches are evaluated each year. Mr. LaBarre responded that he is new to the District and will look into it and that the evaluation of coaches is something the District should do.

## BOARD MEMBER COMMENTS

The Board of Education commented on the excellent student presentations that took place earlier in the meeting. They found their presentations to be inspiring and enlightening. They enjoyed hearing about the great job the students are doing and the enthusiasm they have toward their education. Mr. Schaperjahn commented on the importance of these presentations. The students were thanked and congratulated on a job well done.

Anita Crawford attended a recent PTSA meeting and encouraged the Board to attend future meetings to show support and learn about what is taking place with our PTSA.

Joan Slagle reported via email to each Board member on the recent NYS School Boards Association Annual Convention she attended. She asked that questions be emailed to her or brought up at the next meeting for discussion. She spoke briefly on the convention and felt that Galway should be represented at this convention each year. She also stated that there is an archive of webinars through the NYSSBA available to the Board if interested.

## SPOTLIGHT ON ACADEMICS

Brita Donovan provided the Board with an Entry Plan for Curriculum, Instruction and Assessment. She updated the Board with what her calendar looks like for the next few weeks, which showed a very strong start in her new role of Dir. of Curriculum, Instruction and Assessment.

## NEW BUSINESS

1. A 1<sup>st</sup> reading of the following **Board of Education Policies** took place. Further discussion will take place at the next meeting with more Board members present. They have the option to delay the 2<sup>nd</sup> reading and adoption of the policies until the following meeting, if needed.

SUBJECT	POLICY #
ACADEMIC INTERVENTION SERVICES	4325
PROGRAMS FOR ENGLISH LANGUAGE LEARNERS	4326
PROGRAMS FOR ENGLISH LANGUAGE LEARNERS Exhibit 1	4326E.1
PROGRAMS FOR ENGLISH LANGUAGE LEARNERS Exhibit 2	4326E.2
HOMEBOUND INSTRUCTION	4327
HOMEBOUND INSTRUCTION Regulation	4327R
TEXTBOOK SELECTION AND ADOPTION	4511
LIBRARY MATERIALS SELECTION	4513
LIBRARY MATERIALS SELECTION Regulation	4513R
FIELD TRIPS AND EXCURSIONS	4531
FIELD TRIPS AND EXCURSIONS Regulation	4531R
SCHOOL VOLUNTEERS	4532
GRADING SYSTEMS	4710
PARENT CONFERENCES	4714
PROMOTION AND RETENTION OF STUDENTS	4750
EARLY GRADUATION	4771
DIPLOMA AND CREDENTIAL OPTIONS FOR STUDENTS WITH DISABILITIES	4773
TEACHING ABOUT CONTROVERSIAL ISSUES	4810
SCHOOL CEREMONIES AND OBSERVANCES	4821
ANIMALS IN THE SCHOOLS	4850
RECRUITING AND HIRING	9240

The Board reviewed a draft of the District's **Organizational Chart**. A revised draft will be submitted at the next meeting when a full Board could be in attendance to discuss it before it is adopted by the Board of Education.

The District reached out to private/parochial and home school parents that reside in the Galway School District and asked that they complete and return a **Parent & Student Feedback Survey**. The purpose is to find out what the main factors are in their decision to home school or attend private school. Also, to see what the District would need to do to make Galway School a viable option for them. Survey results will be provided to the Board for review.

The District also reached out to **area businesses and realtors** in an effort to increase student enrollment by having Galway School information available to potential families who may be looking to move into area.

Motion Dennis Schaperjahn, Second Anita Crawford to:

Approve an emergency **Transportation Contract** between the Galway Central School District and Durrin Transportation, Inc. in the amount of \$58 per day effective November 1, 2015 – November 30, 2015 for pupil transportation in the 2015-16 school year and to authorize the Board President (or District Clerk) and the Superintendent of Schools to sign the contract on behalf of the District.

All voted aye to approve the motion. 5 – YES 0 – NO Motion Passed

Motion Dennis Schaperjahn, Second Joan Slagle to:

Adopt the 2016-17 **Budget Development Calendar** as written knowing that it is subject to change as we review the process.

All voted aye to approve the motion. 5 – YES 0 – NO Motion Passed

## PUBLIC COMMENT

Various comments were made. Neal Evans reported on upcoming sports activities and thanked the District for publicizing Power to Push. He commented that the district's steam heating system was recommended in 2007 by the same architectural firm that was recently hired for an upcoming Capital Improvement Project. This firm now recommends that the District go with a hot water heating system when the steam system should have lasted more than 8 years.

## EXECUTIVE SESSION

Motion was made by Linda Jackowski, seconded by Dennis Schaperjahn to move into executive session at 8:45 PM for CSE/CPSE recommendations.

All voted aye to approve the motion. 5 – YES 0 – NO Motion Passed

## REGULAR SESSION

Motion was made by Dennis Schaperjahn, seconded by Joan Slagle to move out of executive session and return to regular session at 9:10 PM.

All voted aye to approve the motion. 5 – YES 0 – NO Motion Passed

CSE/CPSE RECOMMENDATIONS

Motion was made by Linda Jackowski, seconded by Dennis Schaperjahn to approve CSE/CPSE recommendations for the following students: 6713, 6685, 6698, 5399, 4657, 5177, 5268, 5154, 5113, 6715, 6282, 4660, 3817, 2599

All voted aye to approve the motion. 5 – YES 0 – NO Motion Passed

ADJOURNMENT

Motion was made by Linda Jackowski, seconded by Dennis Schaperjahn to adjourn at 9:13 PM.

All voted aye to approve the motion. 5 – YES 0 – NO Motion Passed

Respectfully submitted,

*Linda M. Casatelli*

Linda M. Casatelli, District Clerk

Call to Order / Pledge of Allegiance	
Additions/Revisions to the Agenda	
Awards/Presentations	Eagles Media Center (EMC <sup>3</sup> ) - Students Tec-Smart - Students
Public Comment on Agenda	
District Component Updates	
Board of Education Committee Reports	Facilities Committee Policy Committee
Superintendent's Report	
Approval of Consent Agenda	See Attached
Board Member Comments	
Spotlight on Academics	Curriculum, Instruction & Assessment Entry Plan-Brita Donovan
New Business	<ol style="list-style-type: none"> <li>1. 1<sup>st</sup> Reading of Board Policies</li> <li>2. Discussion of Organizational Chart</li> <li>3. Private/Parochial and Homeschool Outreach Area Business/Realtor Outreach</li> <li>4. Approval of Transportation Contract</li> <li>5. Adopt Budget Development Calendar</li> </ol>
Public Comment (Per Attached Procedure)	
CSE/CPSE Recommendations	
Adjournment	

*See Attached Consent Agenda*